

# WILLOW BROOK PTO

Meeting  
04/07/09

Willow Brook Library



Beth Wasserstrom, PTO President, called the meeting to order at 6:35 p.m.

**Fund Raiser** – Tony Smith from Mr. Z’s Fund Raisers, [www.mrzolutions.com](http://www.mrzolutions.com), presented a new fund raising option (complete with product samples). Willow Brook would receive 40% of all sales and Mr. Smith indicated that he would be willing to also donate a pizza oven and food products to the school throughout the year for various events. Mr. Z’s handles the majority of the prep work and pre-packages all orders for more convenience on our end. Other option discussed was TJ’s Pizzas, which would also provide a 40% profit.

**Approval of Minutes** – Beth reviewed minutes from March meeting. Motion to approve March minutes was made and seconded. Motion passed.

**President’s Report** – Planning is going well for upcoming PTO events (Trivia Night, April 24<sup>th</sup> and Ladies’ Night, May 1<sup>st</sup>). Currently 25 paid vendors are committed to present at Ladies’ Night. It is important that we talk up Ladies’ Night to have a good turn-out so the vendors will want to return next year. Next month’s meeting will include review and approval of new budget. All members should be encouraged to attend.

**Treasurer’s Report** – Stephanie presented the Treasurer’s Report for approval. A motion was made and seconded to approve the report. The motion passed. Stephanie commended everyone on spending well within their respective budgets.

- Sprit Wear fund raiser considered successful.
- PTO purchased 8 new tables to replace old tables.

**Principal’s Report** – Mr. Aaron reviewed the upcoming calendar. The deadline for turning in Walk-a-thon envelopes will be extended. There was a discussion about the outcome of the Reading is “Hot” program – results will be announced soon.

- Thurs, April 9 – Papa John’s Pizza Night
- Fri, April 10 – **No School** – Spring Holiday
- Thurs, April 16 – Kindergarten Performance at 2:15 p.m. **and** 6:30 p.m.
- Fri, April 17 – Walk-A-Thon on the Willow Brook track; 3<sup>rd</sup> Grade trip to Science Center Planetarium
- Mon, April 20 – 4<sup>th</sup> Grade trip to Daniel Boone’s Home; 5<sup>th</sup> Grade Parents’ Night
- Wed, April 22 – 4th Grade trip to visit the Heights; Administrative Assistants Day (be sure to show Tammy and Phyllis your appreciation!)
- Thurs, April 30 – 5<sup>th</sup> Grade trip to BizTown (adult volunteers needed)

Construction Update – we are about 2 weeks from turn-around completion! Mr. Aaron displayed the color schemes and finishes chosen for the new classrooms. The foundation should be poured before school is out.

\*70 kindergarteners were enrolled at registration; currently awaiting approval to hire an additional teacher.

*PTO OFFICERS: Beth Wasserstrom-President, Linda Shead-Vice President  
Stephanie Reynolds-Treasurer, Nichole Whiteford-Secretary*

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**Staff Report** - Maria Farmer was in attendance but had no items to report.

**Past and Ongoing Committee Reports**– Beth divided many 2009-2010 committee positions into multiple chairs to encourage participation. Most positions have been filled thanks to a large number of members volunteering.

- Fall Festival will be scheduled 2 weeks later than past years, possibly September 26<sup>th</sup>.
- Trunk or Treat will likely be scheduled for Friday, October 23<sup>rd</sup>. Dana Tucker will chair Trunk or Treat.
- Box Tops – big push coming for end of year
- 4 volunteers willing to do family nights
- Volunteers are needed for Ways and Means, date TBD. Beth summarized list of teacher requests resulting in a total of \$3581 (does not include new chairs, a known need)
- School Nurse should turn in receipts for underwear, spare clothes, etc. for reimbursement.
- Melissa Jones volunteered to chair Fund Raising with the assistance of Jenny Meyer.

**Nominations** – There were no additional nominations for PTO officers.

**Election of Officers** – Nominated officers for the 2009-2010 school year were as follows: Beth Wasserstrom, President; Linda Shead, Vice-President; Stephanie Reynolds, Treasurer; Laura Sunderman, Secretary. Nominees were asked to leave during the vote and all were approved unanimously.

**Upcoming PTO Events** – Box Tops for Education! There will be a big push to get as many in as quickly as possible before the end of the school year. Ziploc bags labeled for collection will be sent home with each student by the end of this week.

Friday, April 24<sup>th</sup> – Trivia Night (contact Rebecca Janger to volunteer or buy tickets)

Friday, May 1<sup>st</sup> – Ladies' Night (talk it up!)

All PTO members should be in attendance for the May meeting to review and approve the 2009-2010 budget!

Beth adjourned the meeting at 7:45 p.m.

Meeting Minutes submitted by:

Laura Sunderman

for Nichole Whiteford, PTO Secretary

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