

WILLOW BROOK PTO

Meeting
12/01/09
Willow Brook Library



Jenny Meyer, PTO President, called the meeting to order at 6:35 pm.
15 were in attendance, representing both staff and parents

Welcome / Introductions – Jenny Meyer thanked all the parents for coming.

Approval of Minutes – Laura Sunderman submitted November '09 minutes for approval. Renee Killian motioned for approval, seconded by Melissa Jones. Motion passed.

Treasurer's Report – Stephanie Reynolds presented the Treasurer's Report for approval with the following points/explanations: 1) Mrs. Bober used the PTO account to send checks through for the Book Fair; 2) The fund raiser is paid (PTO collected all funds and kept the profit, while paying the difference to the fund raiser company); 3) the bank statement for this month is not ready yet; 4) The report doesn't reflect dividends and items that cleared from 11/30/09-12/1/09; and 5) check #1449 to Stephanie Reynolds was to reimburse the cost of 44 chairs that were purchased (last year's Ways & Means Committee approved the purchase of 100 chairs)
A motion to approve the report was made by Nancy Holtgrieve and seconded by Renee Killian. Motion passed.

Principal's Report –

Mr. Aaron reviewed the upcoming calendar. The following additions/reminders were mentioned:

- Recess is still outdoors if the temperature is above 20* - please send students to school with hats and gloves
- Science Fair committee will offer support for parents, including the use of the lab and informational meetings
- Science Fair projects are completed as a class for K-2, as a group for 3rd grade, and individually for 4-5 (due dates have not been set yet)

Mr. Aaron discussed the scheduling of Jump Rope For Heart (JRFH) after a parent questioned the choice of December for the event. December was chosen because it was not too close to other fund raising events like Walk-a-thon, which is held in March or April. JRFH will only be held every other year, so he may consider scheduling it in February in the future.

Staff Report – Mrs. Maria Farmer was in attendance and had no items from the staff.

Event Wrap-up –

- Sock Hop – Stephanie Reynolds expressed a thank you to all the parents who volunteered. 96 tickets were sold, many activities were held including drawing for door prizes, coloring activities, contests, awards, etc. Overall the event was a success, especially since this was the first year.

Upcoming Events –

- Skate Night – this Thursday, December 3rd
- Winter Parties – December 22nd

***PTO OFFICERS: Jenny Meyer-President, Linda Shead-Vice President
Stephanie Reynolds-Treasurer, Laura Sunderman-Secretary***

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Ongoing Items –

- Fund Raiser (Mr. Z's) – Melissa Jones thanked all the parents who helped with the fund raiser and with the distribution. \$10,598.00 was sold with a total profit of \$4205.96 for the school, which exceeded the \$4000.00 expected budget. The three top sellers will be given gift cards (1st - \$100, 2nd - \$50, 3rd - \$25) and the top selling class will earn a party. Jenny Meyer thanked Melissa for her effort and success with the fund raiser.
- Trivia Night – We have a husband/wife team who has stepped forward to volunteer as chairperson for Trivia Night. They are currently looking for a venue and working toward setting a date for the event.
- Theater Production – Linda Shead and a small group of parents and staff previewed “Jeremy and the Lie” presented by the Black Repertory Theater. The production stars 4 young cast members who had good energy, using simple costumes, minimal scenery, old fashioned sound effects, and dance to present their show. The presentation ends with a question/answer session. The only concern is that the length will be a challenge for the kindergarteners, but the group felt that a possible solution would be to have the students sit with their teams. The full program would include a lesson about courage, particularly the courage to tell the truth, followed by the students watching the production, then a follow-up discussion. Jenny Meyer explained that there was a line in the budget for student improvement that was available for funding. Members voted to spend \$750 from the student improvement funds to bring the production to the school.

New Items –

- Adopt-a-family – Nancy Holtgrieve presented a packet explaining the program. Each year PTO adopts a family from the Willow Brook community to support. Those who wish to participate may do so by donating items from a list, or by supplying gift cards or monetary gifts. Vickie Bower asked how the family is selected and Nancy explained that the staff supports many families each year around Christmas and that Phyllis Whitten is instrumental in the selection process.
- Food Drive – Melissa Jones spoke with a local food pantry and Willow Brook will be participating in a food drive in late December. In the spring, Willow Brook will participate in the district-wide food drive for Community Helping Ministries (located and operating within the Pattonville District boundaries, essentially serving Pattonville families)

Adjournment – Jenny Meyer adjourned the meeting at 7:04pm.

Meeting Minutes submitted by:
Laura Sunderman, PTO Secretary

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