

WILLOW BROOK PTO

Meeting

01/05/10

Willow Brook Library



Jenny Meyer, PTO President, called the meeting to order at 6:41 pm. 19 were in attendance, representing both staff and parents.

Welcome / Introductions – Jenny Meyer thanked all the parents for coming.

Approval of Minutes – Laura Sunderman submitted December '09 minutes for approval. Renee Killian motioned for approval, seconded by Melissa Jones. Motion passed.

Treasurer's Report – Stephanie Reynolds presented the Treasurer's Report for approval. Items to note included the following: 1) PTO paid for family fun night, and 2) Special bags were purchased for the counselor using funds from Red Ribbon Week (bulbs were returned – unable to be planted due to weather conditions). Each bag contains books and resources relating to the grieving process for children, and are available for loan as needed through Ms. Buss.

Jenny Meyer asked Stephanie if the accounting program could provide a report comparing ytd spending with budget, and asked Stephanie to prepare that for the next meeting.

A motion to approve the report was made by Nancy Holtgrieve and seconded by Samara Henry. Motion passed.

Principal's Report –

Mr. Aaron reviewed the upcoming calendar. The following additions/reminders were mentioned:

- 14th – Dare Graduation
- 19th – MAP Parent Night
- Kindergarten Performance date changed to April 21st at 6:30 pm. because the location was moved to the high school to accommodate a larger crowd.
- March 3rd – Science Night at 6:15pm, lasting approx. 1 hour. Projects will be on display and Mad Science will demonstrate

Mr. Aaron discussed the t-shirts available for purchase, and requested input about using the same design as last year on a different color of shirt. This order is usually done in the spring, but could also be offered at kindergarten registration. Renee Killian offered to obtain pricing through a different vendor for comparison. A volunteer will need to step forward to handle the pre-sale and inventory of the t-shirts.

Staff Report – Mrs. Maria Farmer was unable to attend due to illness. Jenny Meyer informed members that PTO provided a catered dinner from Russo's during conferences.

Event Wrap-up –

- Holiday Family – Nancy Holtgrieve reported that the family members each received 5-6 gifts, and the parents were given gift cards. Jenny Meyer thanked Nancy for organizing the project this year.

Upcoming Events –

- Skate Night – this Thursday, January 7
- Family Fun Night – Friday, February 5th at Willow Brook. Family Event – no drop-offs. Parents or guardians must stay and supervise their own children. Cost is \$1/person, \$5/family max. Flyers will go home on the 15th with more details.

***PTO OFFICERS: Jenny Meyer-President, Linda Shead-Vice President
Stephanie Reynolds-Treasurer, Laura Sunderman-Secretary***

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Ongoing Items –

- Trivia Night – Debbie Allen is still searching for a venue. If anyone is interested in helping secure a location, please contact Jenny Meyer.
- Box Tops / Campbell's Labels – Cindy Rowold encouraged parents to continue collecting. She will send out a note for the Wildcat Chat, and another flyer with a collection sheet. Deadline is February 14th.
- Marketing – Jenny Meyer asked that everyone continue to get the word out about PTO.

New Items –

- Nominations – A committee needs to be formed to begin filling chairs and to nominate officers.
- Bylaws – Jenny pointed out that a section of the bylaws was accidentally omitted when the bylaws were last amended. She asked to re-insert this section regarding meetings. All members in attendance agreed.

Adjournment – Jenny Meyer adjourned the meeting at 7:20 pm and asked for all member present to remain for an open forum discussion.

OPEN FORUM

Jenny Meyer asked to re-assess the goals for PTO that were set at the beginning of the school year, and asked if anyone had anything to address.

Nichole Whiteford expressed that she appreciated Linda Shead's idea of bringing in a play for the whole school, and expressed the desire to have PTO continue to add more enrichment activities and experiences. She also suggested that there could be an increase in the communication from teachers and PTO about how the funds are being used.

Stephanie Reynolds informed all that the current budget for field trips (enrichment) is \$2000.

It was suggested that more parents may be drawn to PTO meetings if some sort of education were provided about topics concerning students, such as texting, internet safety, math, and explaining technology.

Other parents expressed a desire to hear more specific information in the staff report, and requested a general breakdown of what the different grade levels are focusing on during that month.

Another parent suggested that a recap of PTO goals and achievements be available at the end of the school year.

It was also suggested that a year-end review could be sent out to the entire Willow Brook community, in both flyer form and in electronic form on the website, and wondered if it would be possible to have some sort of link or printed form that sums up what PTO is all about.

Meeting Minutes submitted by:
Laura Sunderman, PTO Secretary

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